

动态重建及应用元实验室设备借用申请表

DREAMS Equipment Borrow Application Form

借用设备名称: Equipment Name	资产编号: Equipment Code	借用设备用途: Purpose of Usage
设备采购价: Purchase Price	采购时间: Purchase Data	当前价值: Current Value
借出日期: _____年____月____日 Borrow Date	预期归还日期: _____年____月____日 Expected Return Date	
使用人信息 User Info		
姓名: Name	联系方式: Contact	邮箱: Email
学域枢纽: Hub-Thrust	身份: Level	导师: Supervisor
<p>使用须知 Note</p> <ol style="list-style-type: none"> 申请借用 5000 元以上设备时需填写申请表，并在设备外借登记表上填写记录。 When applying to borrow equipment worth more than ¥5000, one must fill out this application form and record on the device borrow log. 学生借用时，需要导师签字并了解该协议。导师有责任监督设备的使用与归还情况。 When students borrow, their supervisor must sign and acknowledge this agreement. Supervisors are responsible for overseeing the use and return of the equipment. 设备借出前，使用人和实验室双方确认设备的状态，能正常工作的设备方可借出。 Before borrowing the equipment, both the user and the lab must confirm the condition of the equipment. Only equipment that is in working order may be borrowed. 设备借出后，不得擅自转借给他人（包括校内他人）。 Once borrowed, the equipment must not be lent to others (including those within school) without authorization. 请按照预期时间及时归还设备。如需延期归还，请向实验室提出申请。若超期未申请，半年内不在允许借用。 Please return the equipment on time as scheduled. If an extension is needed, please apply for it to the lab. If one fails to apply for an extension and exceeds the deadline, borrowing will not be permitted within half a year. 实验室受学校委托管理设备，如有需要实验室有权终止借用协议并要求借用者归还。 The lab is entrusted by the school to manage the equipment. The lab has the right to terminate the borrowing agreement and require the borrower to return the equipment if necessary. 设备借出后即视为使用人及导师对此设备尽保管义务：发生损坏的，需及时进行维修或支付维修费用；发生丢失的，需按照当前设备价值全额支付赔偿；非使用者原因损坏（如设备故障），请及时与实验室人员沟通，实验室将依据情况进行处理。 Once the equipment is borrowed, the borrower and their advisor have full responsibility for it. In case of damage, timely repair or payment for repair costs is required; in case of loss, full compensation based on the current value of the equipment must be paid; if the damage is not due to the user's fault (e.g., equipment malfunction), please notify the lab staff promptly, and the laboratory will handle the situation accordingly. 		

签署该表代表同意以上使用须知，并对借用设备负责。

By signing this form, you are assumed to agree with above notes and to be responsible for the borrowed equipment.

使用人签名:

User Signature

导师签名:

Supervisor Signature

日期:

Date

归还备忘

Return Record

1、设备状况:

Device Status

2、归还日期:

Return Date

实验室经手人签名:

DREAMS Signature

归还人签名:

User Signature