为确保平台仪器设备、财产安全和教学、科研活动的正常进行，动态重建及应用元中央实验室（DREAMS）应按照以下管理规范开展日常工作。

实验室管理规范	
运行制度	所有进入实验室的人员都必须遵守实验室有关的规章制度。
	实验室仪器、设备对校内各科研实验室开放，并向社会开放。
	实验室实行培训考核制度，对获得门禁资格的校内用户按仪器预约时段开放。取得实验室门禁授权的用户，严禁将校园卡借给他人使用。
	不得将与实验无关人员带入实验室。
	实验室内物品未得到实险室管理员同意不能携带出实验室。
	实验人员应保持实验室的整齐清洁、防火、防盗，保证仪器设备安全。
	在发生本规范没有明确但涉及仪器、设备的所有行为的，相关的解释和执行权在动态重建及应用元中央实验室。
安全制度	严格遵守实验室的各项安全警示标识。在仪器使用期间，使用人承担安全负责责任。
	了解实验室电气开关、消防灭火器材和其他应急设施的具体位置并确保通道无阻挡。
	严禁未经允许进行非标准操作规程中规定的操作，严禁擅自修改仪器硬件及软件设置、使用非指定部件，或在拆下安全装置的情况下操作仪器。
	仪器需严格遵守用电安全规定，严禁擅自更改电路或切断仪器电源等相关危险操作。
	原则上不允许在无人看管的情况下开展过夜实验，确需开展过夜实验室的，需向实验室管理员提出申请。
	实验过程中如发现仪器设备及基础设施发生异常状况，须及时向该仪器负责人或实验室负责人反馈。严禁擅自处理、调整仪器主要部件，凡自行拆卸者一经发现将给予严重处罚。
	统一使用平台规定的数据传输、下载方式，严禁使用 USB、移动硬盘等外部存储设备连接电脑及拷贝数据；严禁查看、下载其他人的数据；严禁私自修改电脑、安装软件等；严禁私自接入网络；严禁私自使用远程控制软件。
	因违反规则造成责任事故的，追究使用人及所在单位/课题组的责任（违反规则的，给予警告处罚；违反规则并造成损失的，停止上机并赔偿；造成重大损失，取消上机资格通报 批评，并酌情考虑是否给予重新考核的机会）。
	因违反实验室安全管理规章制度造成事故，追究使用人及所在单位/课题组的责任。因人为原因造成仪器故障或损坏的，其导师课题组须承担相关维修费用。
卫生制度	实验室内禁止饮食、吸烟。
	进入实验室人员需保持实验室内清洁。
	实验结束后，整理好实验相关区域。离开实验室前需检查水、电、门窗等的安全。

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动态重建及应用元实验室
DYNAMIC RECONSTRUCTION
AND APPLIED META STUDIO

In order to ensure the safety of platform instruments, equipment, property, and the normal conduct of teaching and research activities, the Dynamic Reconstruction and Applied Meta Studio (DREAMS) shall carry out daily work in accordance with the following management regulations:

Laboratory Management Regulations

Operating Regulation	All individuals entering the laboratory must comply with the relevant laboratory regulations.
	Laboratory instruments and equipment are open to various research laboratories within the university and also open to the public.
	The laboratory implements a training and assessment system, and access to the laboratory is granted to university users who have obtained access qualifications according to instrument reservation schedules. Users who have been granted access authorization are strictly prohibited from lending their campus cards to others.
	Individuals unrelated to the experiments are not allowed to enter the laboratory.
	Items in the lab cannot be carried out of the lab without the approval of the laboratory administrator.
	Laboratory personnel should maintain the laboratory's cleanliness, fire safety, theft prevention, and ensure the safety of instruments and equipment.
	In cases where this regulation does not provide explicit instructions but involves all actions related to instruments and equipment, the interpretation and enforcement authority lies with the Dynamic Reconstruction and Applied Meta Studio.
Security Regulations	Strictly adhere to the various safety warning signs in the laboratory. During instrument usage, the user assumes responsibility for safety.
	It is necessary to know the specific location of laboratory electrical switches, fire extinguishing equipment, and other emergency facilities and ensure that access is unobstructed.
	Unauthorized operations not specified in the SOPs, unauthorized modifications to instrument hardware or software settings, use of non-designated components, or operating instruments with safety devices removed are strictly prohibited.
	Instruments must strictly adhere to electrical safety regulations. Unauthorized actions such as altering circuits or disconnecting instrument power supplies are strictly prohibited.
	In principle, it is not allowed to carry out overnight experiments without supervision, otherwise permission from the laboratory administrator is required.
	If any abnormal conditions are found in instrument equipment or infrastructure during the experiment, it must be promptly reported to the instrument supervisor or laboratory manager. Unauthorized handling or adjustment of major instrument components is strictly prohibited, and severe penalties will be imposed if unauthorized disassembly is discovered.
	Use the designated data transmission and download methods provided by the platform. It is strictly prohibited to use external storage devices such as USB drives or external hard drives to connect to computers or copy data. Viewing or downloading other people's data is strictly prohibited. Unauthorized modification of computers, software installation, unauthorized network access, and the use of remote control software are strictly prohibited.
	In the event of an accident caused by a violation of the rules, the user and their affiliated unit/research group will be held responsible. Violations of the rules will result in a warning penalty, violations causing losses will result in suspension of access and compensation, and in cases of significant losses and bad behavior, access privileges will be revoked, and the incident will be reported and criticized. The opportunity for re-assessment will be considered.
	In the event of an accident caused by a violation of the laboratory safety management rules and regulations, the user and their affiliated unit/research group will be held responsible. If instrument failure or damage is caused by human error, the user's supervisor or research group must bear the related repair costs.
Sanitation Regulations	Eating and smoking are prohibited in the laboratory.
	People entering the laboratory should keep the laboratory clean.
	After the experiment is completed, the experimental area should be cleaned up. Before leaving the laboratory, personnel should check water, electricity, doors, windows, etc.